



west virginia department of environmental protection

Division of Water and Waste Management
601 57th Street, SE
Charleston, WV 25304
Phone: 304-926-0495 / Fax: 304-926-0463

Harold D. Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Paul Daniels, P.E., DWWM

DATE: June 15, 2026

SUBJECT: City of Kenova
IJDC No. 2015W-1599
Prichard Waterline Replacement, Upgrade and Extension Project
Use of Contingency Request

RECOMMENDATION

The Use of Contingency Request from Region 2 will move \$53,966.00 from Construction Contingency to Construction Inspection. This has been reviewed and is recommended to be tabled until the discrepancy mentioned below is addressed.

DISCUSSION

The request is for \$53,966.00, however, Amendment No. 4 to Owner-engineer Agreement is only \$39,110.00. Clarification on the actual amount of this request is needed.

The reason for the request is the contract period was extended due to concerns of conflicts with existing utilities. In addition, the contractor has worked 50 plus hours per week and crews have been spread out by a distance of several miles requiring two inspectors on site. It is anticipated that up to three more months of inspection will be needed. This use of contingency reflects that potential cost.